

## **College Minister Job Description**

The Texas A&M Association of Baptist Students (ABS) is a collegiate youth auxiliary of Churches and local associations of the Baptist Missionary Association (BMA) of America and BMA of Texas. ABS promotes and supports Christian community, church membership, evangelism and spiritual growth among the students of the Texas A&M University and Blinn College through regular worship services, small group studies, retreats, and other activities to allow fellowship and growth among student members. The ABS seeks a College Minister/Associate Director to expand its staff and ministry.

Title: College Minister/Associate Director

Revised: May 2016

Status: Salaried, exempt

Supervisor: ABS Director

Compensation: Negotiable and based upon schedule/experience

Schedule: Part-time or Bi-vocational. Flexible, up to 20 hours per week.

Start date: August to September

The College Minister/Associate Director, along with the Director, is responsible for fostering spiritual growth and development of students that attend ABS. This includes leadership for all operations, programming, teaching, discipleship, outreach, evangelism, recreation and events in support of the overall vision, mission, and purpose of ABS.

### **QUALIFICATIONS**

- **Spiritual Maturity:** A relationship with God through faith in Jesus Christ that evidences the fruit of the Spirit in daily living. Committed and baptized follower of Jesus Christ as Savior. Belief in and adherence to the Bible as God's Holy Word. Personal integrity and self-motivation in the fulfillment of ministry
- **Education and Experience:** Minimum of a bachelor's degree preferably in Biblical studies, ministry, or a similar discipline. Candidates with degrees in other fields may be considered based applicant's ministry experience or current educational pursuits (i.e. seminary enrollment or graduate A&M students). Musical talent and ability to lead worship is a preferred but not required.
- **Leadership:** The ability to provide leadership, development and accountability to the College Ministry. Willing and able to delegate responsibility as needed. Ability to recruit others and lead. Lifelong learner in ministry trends and leadership. Leader with a solid work ethic, possessing a passion to reach the college campuses of Bryan/College Station.

- Teaching and Interpersonal skills: Ability to effectively attract, teach, train, relate, and communicate with college students in a gracious, relevant, wholesome and persuasive manner. Provide counsel and care to students as needed.
- Organizational Skills: Good administrative skills with the ability to organize and give attention to detail. Adhere to organization doctrines, bylaws, policies, and procedures. Cooperate with Director and Board of trustees, be flexible and work well with others in a team setting.

## RESPONSIBILITIES

- Assist director and student leadership team in all operations and functions of ABS including planning, leading, and coordinating ABS activities including but not limited to weekly Bible studies, meals, music, fellowships, and retreats
- Assist director in administrative duties including but not limited to financial planning, marketing, outreach initiatives, communication with supporting churches/associations, building/grounds maintenance, etc.
- Lead the members to grow in Christ through weekly Bible studies and spiritual development activities.
- Plan and execute biblically accurate, culturally relevant teaching at weekly meetings.
- Create and plan a calendar that will encompass all of the programming needs of the ministry to fulfill all goals and outreach.
- Manage ministry expenses according to the approved budget.
- Develop and oversee opportunities for members to be directly involved in missions and ministries both local and outside of our community.
- Grow the ministry through outreach, fellowship, and ministry to college students and the community.
- Develop and plan a broad range of service, recreational, and social activities for members to promote community within the organization.
- Continue to enhance members involvement and integration in the ministries of the organization.
- Network and partner with other local college ministries to broaden opportunities for service, growth, and outreach.
- Serve as representative for ABS ministry to the board of trustees, supporting associations, and ministry donors.
- Coordinate spiritual leadership training and spiritual development opportunities for leadership team.
- Travel to associational meetings and events to promote ABS ministry
- Perform other duties as assigned.